

Agreed Action	Person Responsible	Target Date	Outcome / Progress
Update on Gainsborough Learning Disability Service following the January 2011 staff meeting.	Peter Gittins	31 st January 2011	Production of a briefing paper for the Committee
Update on outstanding recommendations from the 13 th December Audit Committee report	Lucy Pledge	31 st January 2011	Production of a briefing paper for the Committee
Update from Children's Services on the criminal injury compensation claims report.	Janice Spencer	31 st January 2011	Production of a briefing paper for the Committee

Completed Actions			
Putting People First Update – update on ICT risks and transformation programme	Peter Gittins & Peter Duxbury	Sept 2010	In work plan
		Dec 2010	